

# **UTI INFRASTRUCTURE TECHNOLOGY AND SERVICES LIMITED**

## **Name of the Bid: Bid for supply of Wireless Internet 3G Data Cards**

### **General Information**

UTI Infrastructure Technology And Services Limited (UTIITSL) advertises regarding tenders/ invitation to bids/ invitation of Expression of Interest and other information on the website regularly. We request you to visit the website [www.utiitsl.com](http://www.utiitsl.com) daily for updates and download the details and respond to the tenders on a regular basis.

The Tender documents can be downloaded free of cost from the website [www.utiitsl.com](http://www.utiitsl.com).

Any information to the bidders on these tenders/ invitation to bids/ invitation of expression of interest and any other information will be uploaded on this website only.

Similarly, any corrigendum's or extension of dates or change in specifications or any other information will be uploaded for the information of the public on this website only. No individual letters / emails are sent regarding this.

The tender document consists of 3 parts:

**I) General Conditions**

**II) Special Conditions**

**III) Bid Form**

Signature of the Bidder

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## **PART – I**

### **General Conditions**

1. **Name of the Bid:** Bid for supply of Wireless Internet 3G Data Cards

2. **Important Dates :**

**Last Date of receipt of sealed tender bids:** The last date of receipt of sealed tender bids is upto 3:00 pm on 21st April, 2015. After this time, no bids will be accepted.

**Date of opening of the tender bids:** The tenders will be opened on the same day (i.e. the last date of the receipt of the tenders) at 3:30 pm at the venue where the tenders are received. All the bidders are invited for the tender opening. In case, if due to a holiday or an emergency or due to some extra ordinary reasons, if the tenders remain unopened on this date, then, the tenders would be opened on the next working day at the same time and at the same venue.

2A. **Pre-bid Meetings / Queries:** There is no Pre-bid Meeting for this tender.

The queries should be address to the person to whom the tender has to be submitted as given below. However, all queries should be addressed to the email ids [shahid.akhtar@utiitsl.com](mailto:shahid.akhtar@utiitsl.com) and [rajinder.kumar@utiitsl.com](mailto:rajinder.kumar@utiitsl.com). No telephonic discussion or personal meeting would be entertained.

3. **Name and Address for the submission of the bids:** The bids should be addressed to “**Assistant Vice President (IT)**, UTI Infrastructure Technology And Services Ltd, Plot 3, Sector 11, CBD Belapur, Navi Mumbai 400614” and deposited in the specified Tender Box at this address by the due date and time.

4. **Superscription:** The main envelope containing the tender must be superscribed as “**Bid for Supply of Wireless Internet 3G Data Cards**”

If the tender is not superscribed then there are chances of accidental opening and for liable rejection of the tender, therefore it is advised that the tender be superscribed as above and deposited in the tender box kept for the purpose at the address given.

5. **Earnest Money Deposit (EMD):** The tender should be accompanied by a Demand Draft / Pay Order as Earnest Money Deposit (non-interest bearing) of Rs.10,000/- (Rupees Ten Thousand Only)

The Earnest Money Deposit should be paid by way of Demand Draft/ Pay Order in favour of “UTI Infrastructure Technology And Services Ltd, Mumbai”.

Signature of the Bidder

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For unsuccessful bidders, the same instrument may be returned without encashing. However, the EMD of successful bidder will be returned on the receipt of a Bank Guarantee as specified by UTIITSL either through the same instrument or through the cheque issued in their favour by UTIITSL.

This EMD should be in a separate cover **superscripted as “EMD”** and keep into the Bid.

If the EMD in the form of DD / Pay Order is to be placed in a specified envelope, and if the EMD is enclosed in the envelope other than the specified envelope or enclosed along with Price Bid, the bid will be considered valid only if the requisite amount of EMD is found in the form of Demand Draft / Pay Order.

If the EMD is not enclosed then UTIITSL reserves the right to reject the bid.

The EMD may be forfeited if the bidder fails to honour the terms and conditions of work order placed on the basis of the tenders or does not start the work or does not supply the goods or does not render the services, or fails to provide the requisite Bank Guarantee or fails to enter into an agreement, as the case may be, which in the opinion of UTIITSL may delay or adversely affect the contract

6. **Tender Fee:** A non refundable tender fee of Rs.2,000/- (Rupees Two Thousand Only) should be paid by way of Demand Draft / Pay Order in favour of “UTI Infrastructure Technology And Services Ltd, Mumbai”.

This tender fee should be in a separate cover **superscripted as “Tender Fee”** and should be enclosed in the Bid.

7. **Bank Guarantee:** For successful bidder/s a Bank guarantee of appropriate amount as decided by UTIITSL will have to be given by the bidder at the time and date specified by UTIITSL. The EMD would be returned thereafter.
8. **Validity of the bids:** Generally, the bids will be valid for a period of ninety days (90 days) from the date of opening of the financial bid for acceptance, subject to increase in the validity of rates by mutual consent. However, in case of rate contract, the rates will be valid for a period of minimum **Two** year, extendable by mutual consent for one more year. The agreement which would be entered into with the bidder / vendor or the work order which would be issued to the bidder / vendor would define the validity of the rates more specifically and that would be overriding this clause. In case of rate contract, the Purchase Order will be issued as and when the requirement arises. This may be treated as a rate contract.
9. **Authorized Signatory:** The bid can be forwarded by **Service provider (ISP) / ISP authorized channel partners**. Representative will have to enclose the Letter of Authority/ the Power of Attorney along with this offer

Signature of the Bidder

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or when demanded by UTIITSL, otherwise the offer will be considered null and void at any stage as per the decision of UTIITSL

10. **Conditions for tenders sent by post/courier:** The tenders may also be sent by post/courier to reach before the scheduled date and time as indicated above. The following are essential conditions to be followed for the tender sent by post, failing which the tender may not be opened and not considered or may be treated invalid:
- A. Tender should be preferably sent by Speed Post or Registered Post if it is not possible to deposit the tender in the specified Tender Box.
  - B. Tender should be sent only to the address as given above in the name of the person / designation specified.
  - C. Acknowledgement will be given to Department of Post only for tender sent by Speed Post and Registered Post.
  - D. Tender should be superscribed as advised above. The tenderer has to necessarily superscribe the envelope, failing which the tender may not be considered and may remain unopened, or be opened with some other tender or may be accidentally opened before due date rendering it to be treated invalid as per the discretion of UTIITSL.
  - E. UTIITSL takes no responsibility for any tender not reaching in time.
  - F. UTIITSL takes no responsibility for tender not reaching at all.
  - G. UTIITSL takes no responsibility for tenders received in torn, opened or mutilated conditions. Such tenders may not be accepted at all and are liable for rejection.
  - H. In case of tenders sent by post or any other mode, if it reaches the address given for submission, duly superscribed, then the role of UTIITSL is limited and restricted to put it in the appropriate tender box if the aforesaid tenders are received in time as stipulated in the conditions laid out.
  - I. It is, therefore, advised that prospective bidders should deposit the tender directly in the tender box to avoid any delay in submission of the tender or to avoid any tearing / accidental opening during sending by post. Tenders, which are not super scribed or which are not addressed properly, are liable to be not considered.
11. **Taxes, Cess, Duty, VAT, Excise, Sales Tax, WCT, Service Tax and other taxes:** The bid should be **exclusive of all the applicable taxes**, Cess and any other outgoing payable to any authority. The rates should be exclusive of any taxes. The Service Tax, GST, if applicable now, or if made applicable in future, would be on account of UTIITSL. TDS

Signature of the Bidder

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as applicable will be deducted by UTIITSL.

It is clarified that the vendor should clearly indicate the base price and other taxes/all outgoing/cess as applicable thereon. These outgoing like taxes, cess, etc. should be specified with the percentage and amount as applicable at the time of submitting the tenders so that there is clarity on the base rates and the taxes, cess, etc.

UTIITSL reserves the right to call for the clarification on the break-up of the base rate, taxes, cess and other outgoing (and their percentages, etc.) with proof, if required, as and when needed to aid to evaluate the bids.

Similarly, wherever applicable, Octroi and local taxes (entry tax, road permit) should be mentioned at actuals.

Similarly, wherever applicable, Excise and local taxes (entry tax, road permit) should be mentioned at actuals.

12. **Central Excise:** Only in case of the applicability of the excise duty, the bidder/ vendor merely by filling the tender form confirms if required under the applicable government law, they would get registered with Central Excise. Merely by filling in this tender, the bidder indemnifies UTIITSL of any liability from Central Excise by virtue of this contract coming into force.
13. **Insurance:** The insurance for the work carried out upto the stage of handover or insurance for the goods to be supplied upto the stage of handover and the requisite insurance policy as required by law for the personnel involved in the services to be rendered would have to be necessarily be taken by the bidder. In addition to this, the bidder should take insurance for any liability towards Third Party. Merely by filling in this tender, the bidder indemnifies UTIITSL of any liability on the part of UTIITSL.

UTIITSL may at its discretion take insurance policy and deduct the amount from the payment to the bidder/vendor. However, this does not absolve the bidder of his responsibility of not taking the requisite insurance policy as required. To clarify, the bidder is responsible for taking the insurance policy and is also responsible for the consequences of not taking it.

14. The liability of the work carried out or the goods supplied would remain with the bidder / vendor till such time UTIITSL takes possession of the work / goods in writing. The bidder / vendor would be responsible for any loss before taking over by UTIITSL.
15. **Safety Norms:** The bidder hereby undertakes to follow all the safety norms as specified in the law for the assignment awarded to him through this tender. The bidder, merely by filling in this tender, indemnifies UTIITSL of

Signature of the Bidder

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any consequences due to non-adherence of the safety norms as prescribed by the law. It is also clarified that any order, whether verbal or written, given by any official / representative of UTIITSL, would not be valid if it is in contravention of any safety norms prescribed by law and the bidder is advised to follow the prescribed safety norms.

16. **Agreement:** A suitable agreement would have to be entered into with UTIITSL, failing which the EMD/ the Bank Guarantee as given may be forfeited or the work order would not be issued. If the terms and conditions of the agreement are not acceptable to the Vendor, then UTIITSL reserves the right to reject the tenders. In the absence of any specific agreement, any offer made in response to this tender, when accepted by UTIITSL, will constitute a contract between UTIITSL and vendor / bidder.
17. **Right of Rejection:** UTIITSL reserves the right to reject all / any bids / quotations without assigning any reasons thereof and without entitling the tenderer to any claim whatsoever.
18. UTIITSL reserves the right:
  - i) To accept in its sole and unfettered discretion any tender for whole or part quantities/ part work.
  - ii) To award the contract to one or more number of bidders / vendors, either on lowest price, equal price or on different prices.
  - iii) To enter into parallel contracts simultaneously or at any time during the period of the contract with one or more tenderer(s) as UTIITSL may deem fit.
  - iv) To place adhoc order simultaneously or at any time during the period of the contract with one or more tenderer(s) for such quantity and for such jobs as UTIITSL may deem fit.
  - v) UTIITSL does not bind itself to accept the lowest or any tender to assign any reason for non-acceptance of the same.
19. **Negotiation:** Generally, no negotiations would be carried out. However, if deemed fit, negotiation may be carried out only with the lowest bidder and if the order has to be split to more than one bidders then it could be done on L1 or negotiated rates with L1, whichever is lower.
20. **Testing:** UTIITSL reserves the right to get the material tested at the cost of the vendor/bidder.
21. **Samples:** Wherever required, the bidders are advised to acquaint themselves with the samples and specifications before bidding to have more clarity. For this, they may contact the designated officer to whom the tender has to be submitted as per the address given herein above.
22. **Eligibility:** The bidder should adhere to the eligibility criteria. In any case, they should have prior experience in the same area as put to bid, for

Signature of the Bidder

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supply/service to other organizations of repute. UTIITSL reserves the right to check their credentials with the organizations they have been associated with and if found incorrect, the tender is liable to be rejected.

23. **Availability of requisite permissions and licenses and compliance with the statutory provisions:** The bidder/agency/contractor is required to follow all the statutory acts as may be applicable for such type of work / supply / services for which they are bidding through this tender.

It may or may not involve manpower. In case manpower is required, then the bidder merely by filling the tender confirms that the bidder has all the requisite permissions and licenses to carry out all the works as stipulated by this tender. Further, merely by filling the tenders, the bidder reconfirms that the bidder has complied with all the statutory provisions of the central, state, local and municipal laws in force including manpower. The bidder also confirms merely by filling the tenders, to comply with any future laws that may be enforced upon by the statute.

Agencies which do not have requisite permissions / licenses or who do not comply with the statutory provisions are requested to fill in the tenders only if they are eligible in this respect.

Valid registrations viz., Sales Tax / VAT / Central Excise and with any other authorities as per requirement should be available with the vendor and be produced as and when required.

Consequences of insufficient permissions / licenses or compliances on the part of the vendor would be to the vendor's account and the vendor merely by filling in the tender indemnifies UTIITSL of any or all such consequences.

24. **Blacklisting/Debarring:** The bidder merely by filling the tender confirms that the bidder has not been blacklisted / debarred by any government department / agency, Reserve Bank of India, nationalized bank, or any Public Sector Unit or body. The bidder is advised not to fill in the tenders if they have been disqualified by any of the government agencies.
25. **False Information:** In case if it is found that the vendor has not given the correct information and flouted any condition or the vendor does not have all the appropriate licenses and all the statutory permissions, whatsoever required, to carry out the activity as required in these tenders and allied works then UTIITSL reserves the rights to cancel the work order issued to him and award his quantum of work in the manner as deemed fit. This can be done at any stage.
26. **Indemnity:** Further, by submitting this bid, the vendor/bidder indemnifies UTIITSL for any of the consequences arising out of non availability of any of the requisite permissions/ licenses / insurances / any

Signature of the Bidder

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other statutory permission whatsoever required for carrying out this work. Also by submitting this bid, the vendor/bidder indemnifies UTIITSL for any of the consequences arising out of noncompliance of any of the conditions laid by the statute for vendors/bidders or their representatives/officials in carrying out this work.

27. **Claim for increase in rates:** Any claim for increase in rates on account of any reason whatsoever will not be entertained for the period as stipulated in the agreement.
28. **Extension of contract:** As stipulated by UTIITSL, after the period of expiry, the agreement can be extended on mutual consent for a further period of one year or upto the period till new contract comes in force. However this option can be exercised only by UTIITSL.
29. **Readiness:** The Agency should have ready-to-deliver goods and services. The Agency should ensure that the manpower / machine/materials are procured well in time to ensure quality of work and adherence to the time period and the work / supply / service is not interrupted / delayed irrespective of volume assigned.
30. **Delay:** The supply and installation period stipulated is **Four Weeks** from the date of work order. If the agency does not start the work or if it is felt at UTIITSL that the pace of work is slow and is likely to delay the work/ service / supply, UTIITSL reserves the right to terminate the contract, levy the penalty and also reserves the right apart from legal remedies available, to carry out such work / service / supply at the risk and cost of the contractor / bidder.
31. **Right to reject the work/ service which is not as per the specifications or the terms:** UTIITSL has right to reject the work/ services if they are not found to meet the specifications laid out or are not as per the terms of the tender / work order. No Charges will be paid for the defective work. UTIITSL reserves the right to reject the items of brand other than specified. This can be done at any stage of the work.
32. **Penalty:** UTIITSL reserves the right to levy penalty at its discretion for the delay in execution of the work/ delay in supply/ delay in service. The penalty amount would be **one percent** of the amount put to tender per week subject to a ceiling of 10%. This penalty would be more clearly specified in the agreement to be entered into.
33. **Termination of Contract:** In case it is found that the work/supply/service is not as per requirement / standards, time lines, or the frequency of corrective measures required is high then UTIITSL retains the right to terminate the Contract with the selected vendor and in such case, the Vendor will not be entitled to claim any damages from UTIITSL or make any claim for fees in respect of such unsatisfactory / substandard services / supply / work.

Signature of the Bidder

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As also UTIITSL reserves the right to terminate this contract if it is established on the basis of price discovery that it would be beneficial for UTIITSL to go in for a fresh contract.

The contract could be terminated with one day notice.

34. **Volume/Quantity of work:** Volume/Quantity is only indicative and the same may vary as per the requirement of UTIITSL. The volume indicated is for the period specified in the work order / tenders. The work order would be more specific and binding.
35. **Confidentiality:** The Agency shall maintain strict confidentiality of all the documents, information, data coming in possession of the Agency as a result of awarding the contract and also any oral, written or other information disclosed for evaluation or for any other purposes shall be considered as confidential information passed on to the Agency.

**Only if applicable** to this tender, the Agency should certify in writing that the design / colour scheme of any document being printed/ processed for UTIITSL is not used / shall not be used by the Agency for any other Organization / Entity under any circumstances. Any violation of the same will be liable for action under the law which shall entitle UTIITSL to claim damages apart from taking action under the appropriate Law.

**Only if applicable** to this tender, the Agency will delete the data on daily basis, once the same is not legally required further. In short, no data / document of UTIITSL should be with the agency once the work is over on a daily basis.

36. **Usage of data / documents / information : Only if applicable** to this tender, the Agency shall ensure that the documents , data, information etc if imparted by UTIITSL or if come to the knowledge of the bidder, are / is not used or permitted to be used in any manner (directly or indirectly) incompatible or inconsistent with that authorized by UTIITSL in writing. The confidential information will be safeguarded and the Agency shall take all necessary actions to protect UTIITSL's, its customers, and Government of India's interest against misuse, loss, destruction, alterations or deletions thereof. Any violation of the same will be liable for action under the law which shall entitle UTIITSL to claim damages from the vendor apart from taking action under the appropriate Law. This is an irrevocable condition and it will continue to be in force even if the agreement between the vendor / bidder/agency is terminated with UTIITSL.
37. **Breach of clause:** In the event of any breach or threatened breach of any clause by the Agency / bidder and/or individual assigned by the Agency for the performance of the services, the Agency shall be liable to pay damages as may be quantified by UTIITSL. Apart from the above, UTIITSL

Signature of the Bidder

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shall have the right to proceed against the Agency and/or its assigned person/s under appropriate law.

38. **Essence of contract:** The Vendor shall carry out the work / provide the services/ complete the supply as per the specifications and standards laid out within the stipulated time. **It is clarified that carrying out the work or providing services or supply of goods as per specified quality in specified quantity in specified time is the essence of the contract.** Not adhering to above shall entail UTIITSL to rescind the contract and forfeit the security deposit and in which case, there shall not be any claims for damages against UTIITSL by the Vendor. Further the UTIITSL shall have the right to get the unfinished services done/supply made, if any by virtue of the said revocation of the contract, through other sources and the expenses incurred thereof shall be borne by the Vendor in default. The Vendor shall also indemnify UTIITSL against any loss, damage, expenses, costs etc, incurred by UTIITSL as a result of the said delay in timely completion of the said services / jobs, by the Vendor.
39. **Jurisdiction:** All matters pertaining to the present bid / tender / quote, shall be subject to the jurisdiction of the courts in Mumbai only.
40. **Submission of bills:** The Vendor shall submit the bills correct/accurate in all respects with required challans / receipts and with all relevant documents as specified by UTIITSL from time to time, by 10<sup>th</sup> of every month (or any other date specified) for the work carried out / services rendered / material supplied in the previous month and the same shall be settled by UTIITSL by the end of the month or earlier. Applicable TDS, etc. will be deducted at source as per rules. The bidder may choose to send the bills early if they decide to do so and UTIITSL will take required steps to settle the bill if it is complete in all respect and the goods/ services covered by it are rendered to the satisfaction of UTIITSL.

The bidders/agencies / contractors/vendors are advised to submit the bills complete in all respects for immediate clearance.

41. **Inspection:** Wherever required, UTIITSL reserves the right to depute its Officers, Auditors, other officials as it may decide etc. to visit the office / commercial / manufacturing site/s of the selected vendor/s for checking their infrastructure, man power and other related documents mentioned and for checking stock records, quality controls, work processes without advance intimation and the vendor/s will have to provide the necessary documents etc to UTIITSL to help UTIITSL ensure presence of appropriate and adequate controls on various processes. Inspection will be done, if so decided by UTIITSL on periodic basis also.
42. **Nomenclature:** In the said tender, the bidder or the agency or the vendors or the contractor or the supplier and the service provider have the same meanings with reference to the context. As also, reference to any

Signature of the Bidder

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gender covers both the genders and reference to singular also covers plural also.

43. **Corrections:** All the corrections made anywhere in the tender form will have to be authenticated. The corrections without authentication are liable to be rejected. This is an important condition as the correction may have a bearing on the rate/amount quoted resulting in altering L1 or L2 or L3 or any other position. Decision of UTIITSL will be binding in this case. The bidder/Vendor/ Agency merely by filling in this tender agree to this delegation of power to UTIITSL to decide in this matter.
44. UTIITSL reserves the right to give preference to Public Sector Enterprises/ Government undertakings.
45. The Bidder must stamp and initial all pages and sign all forms at the end. The Bidder's participation in the bid shall be deemed to imply unqualified acceptance of the Terms and Conditions.
46. UTIITSL reserves the right to call for further information / documents/ break-up of rates, taxes, etc. to decide on the tenders.
47. In the event the resultant L1 rate(s) obtained through this tender are perceived to be substantially higher than the rates at which the goods or services were being procured on the earlier tender then, **UTIITSL reserves the right to:**
  - a) Request the L1 bidder of this tender to negotiate and try to match the rate on which the order was placed as per the earlier tender.
  - b) If L1 vendor agrees to do so, the work order will be placed to him. If not, this tender would be cancelled and the earlier bidder, who is presently carrying out the services / work would be then asked to continue on the old/ existing rates till new tender is floated and finalized.
  - c) The idea is to obtain the most beneficial rates for UTIITSL.
  - d) The decision of the Tender Evaluation and Awards Committee would be final in this case.

Signature of the Bidder

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## **PART II – SPECIAL CONDITIONS**

### **A. Scope of Work:**

The selected vendor will have to supply, install and test all the 3G Data Cards with associated software / Drivers at our office across the country. The list of offices attached as Annexure-3.

The proposed data card technology should be **HSPA with 3G GSM** and PAN India coverage should be available by the service provider.

The service provider / bidder shall ensure that they have 3G connectivity having coverage across the country. The speed of data card should be 7.2 MBPS. The bidders are requested to clearly specify the city covered with 3G connectivity with submission of service availability compliance as per our branch location / City list.

The Selected vendor has to provide guidance towards setup / installation of new data card to all the respective users.

This shall be noted that UTIITSL will not pay the cost of the hardware device (data card). We will pay only the monthly rentals toward bill plan at actual on receipt of the bill at the end of every month/as per bill cycle.

In case of UTIITSL required to change bill plan for any particular data card then selected service provider should be able to change the requested new plan. On selection the new bill plan UTIITSL will communicate for plan change request. Also there should not be any change to the billing account if any such bill plans changes done. All data cards bill shall be billed in a single account and single invoice shall be raised monthly.

In case of 4G technology launched across the country and if UTIITSL decide to change / upgrade from 3G to 4G technology then selected service provider should replace the hardware free of cost. UTIITSL will not pay for hardware / dongle cost.

The proposal should be inclusive of all cost i.e hardware cost, activation charges, delivery charges or any other cost etc.

The selected vendor has to provide onsite support for both hardware and software related problem during the period of service being rendered and support should be available across the country.

**Other General Instructions for Bid:** This RFP should be treated as invitation for proposal as stated in Commercial Form below. Hence the bidders should offer their quotations accordingly.

In the **Techno-Commercial Bid**, the authorization certificate from the OEM /Service Provider & other documents are required. If bidder fails to provide the

Signature of the Bidder

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certificate / relevant documents on demand they would be technically disqualified.

a) **Eligibility Criteria:**

The bidder should submit the following required Certificate/ Documents/ Information;

- Certificate of Incorporation / Shop establishment Certificate and Service / Sales Tax Certificate should be attached.
  - The turnover of the Company should be of minimum 5 Crore in each of the last 3 financial years – CA/ CS Certificate should be attached.
  - The Bidder should have prior experience of carrying out such work/services to minimum 3 (three) other organizations, submit the proof of satisfactory completion of the said work (format is given as annexure -2).
  - The bidder should be submit self declaration letter stated that the bidder has not been blacklisted / debarred by any government department / agency, Reserve Bank of India, nationalized bank, or any Public Sector Unit or body.
- b) Purchase order will be issued as and when the requirement arises. In case there is any further reduction in price of the Hardware/Software /Bill Plan, the benefit should be passed on to UTITSL.
- c) UTITSL will be hiring the wireless internet data card service for initial period of 2 (Two) Years, which may be extended further if UTITSL decide to continue the service.
- d) **Cost Price for Comparison : No cost either on parts or for labour or for visit charges or for anything will be paid extra for a period of 2 (Two) years from the date of installation i.e. everything has to be inbuilt with the cost of the equipment and this is the cost which would be compared for ascertaining L1.**

Example:

For 3G Wireless Internet Data Card with 2GB Unlimited Plan:

Suppose the cost of the Plan is Rs. A

Suppose the cost of all the applicable taxes, etc. for Plan is Rs. B

Suppose the labour, installation and other services etc for Data Card is Rs. C

Total Cost of Data Card Bill Plan = A+C

We would consider the Total Cost = A+C that will be compared to evaluate the lowest bidder.

B will be considered to be reimbursed at actual on the basis of proof rendered.

Signature of the Bidder

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e) **Payment Terms:** The Monthly payment would be made centralized from CBD Belapur office only after submission of the bill along with the usage details of each data card. The bill along with itemized bill detail for all the data cards shall be raised with proper tax break-up detail which will be duly verified by UTIITSL officer.

**These payment terms will not be changed. The vendors are required to quote on above said payment term only.**

f) The vendor/ bidder shall be responsible for delivery and installation and maintenance of the data cards which is ordered and no additional charges as per scope of work would be made. UTIITSL will not pay any Dongle / Hardware replacement cost until there is no physical damage or data card lost.

g) There are no consumables extra.

h) UTIITSL reserve the right to increase or decrease the quantity and locations depending on requirement. Vendor should agree to execute the order with the same agreed terms and conditions.

i) Purchase order will be issued as and when the requirement arises. In case there is any further reduction in price of the said plan / equipment, the benefit should be passed on to UTIITSL.

j) The order would be executed in phased manner or may be split into multiple vendors. The vendor has to supply and install the said Data Card as and when required by UTIITSL at the agreed price.

k) The vendor shall warrant that all equipments supplied under the contract are new, unused and of the most recent or current model and shall incorporate all latest improvements in design and materials. Undertaking Certificate will be attached for reference. The vendor shall further warrant that the equipments supplied under the contract shall have no defect arising out of faulty design, inadequate and / or inferior materials or workmanship or from any act of omission of the vendor, when used under normal use of the supplied goods in the conditions prevalent in India.

l) **Support Terms:**

The vendor should clearly adhere to the following support terms

1. Direct onsite comprehensive support on the supplied equipments should be available by the Selected Bidder or Service Provider / OEM, between 9.00 AM to 6.00 PM from Monday to Saturday

m) **Order Cancellations:**

The Company reserves its right to cancel the order in the event of one or more of the following conditions:

- Delay in delivery and Installation beyond Four (4) weeks.
- Serious discrepancy in products noticed during the post-delivery inspection.
- In addition to the cancellation of purchase order, Company reserves the right to claim the damages from the vendor.

Signature of the Bidder

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n) In the event of likely termination of Service / supplied equipments then the selected bidder would have to provide alternate arrangement as the part of service continuity. In any case UTIITSL reserve its rights to terminate or continue the service.

o) UTIITSL shall inform the change in delivery schedule via mail and additional time would be given for installation as per the mail.

**B. Delivery and Installation:** The supply, installation and required testing period stipulated is **Four Weeks** from the date of work order. In case of equipments to be delivered, it is clarified that the delivery will be at the doorstep of UTIITSL offices as per Annexure -3 and any other location as decided by UTIITSL.

The bidders quote would be inclusive of the dispatch, transportation, insurance and delivery, installation and testing of said data card at Doorstep of UTIITSL offices.

For maintenance services to be rendered, the services will be at any of the place where data card would be supplied, installed and maintenance service would have to be rendered directly from Service provider / selected bidder with their own arrangement.

**C. Right to place the orders in parts:** As indicated above, UTIITSL reserves the right to place the orders in parts with more than one vendor at L1 rates without assigning any reason whatsoever to anyone for the distribution of the work. The decision of UTIITSL will be final in the distribution.

**D. Unit Rate:** The Unit Rate is indicated above in the schedule of Quantity.

**E. Technical Compliance sheet (Specification and Quantity) are given in the Annexure - 1.**

**To be printed on Bidder's Letter Head**

**Annexure -1**

**Wireless Internet 3G Data Card Compliance Sheet:**

<b>Description of Items</b>	<b>Compliance (Y / N)</b>	<b>Qty</b>
Data card Make/Model (Please specify)		<b>145</b>
Data Card / Hardware Dongle Compatible with 3G		
Data Card Speed upto 7.2 MBPS or higher		
3G Connectivity available across the country		

Signature of the Bidder

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### **PART III**

#### **COMMERCIAL BID FORM**

(Bidders are requested to submit this form on Bidder's Letter Head)

Date:

The Assistant Vice President (IT)  
UTI Infrastructure Technology And Services Limited,  
Plot 3, Sector 11, CBD Belapur,  
Navi Mumbai - 400 614

Sir,

#### **Sub: Bid for supply of Wireless Internet 3G Data Cards**

This is with reference to your tender due on **21st April, 2015**. We are interested in getting our Company / firm empanelled in your organization for **Supply of Wireless Internet 3G Data Cards**.

We have read and understood the details as given in the tender information (Part I and Part II) regarding the Scope of Work and Terms and Conditions for the selection of vendors for this tender and bidding for the contract. The tender conditions are acceptable to us. We have been given all the required information from UTIITSL. We certify that we are eligible and qualified as per the said Terms. The duly signed copies of the terms are attached herewith. We understand that L1 will be decided by UTIITSL as per the terms indicated.

In case of any ambiguity between arithmetic calculations, the basic rates will be considered correct and the amount will be derived on the basis of the basic rates quoted and the quantity originally mentioned in the Tender.

The supply of equipments will be done as per the compatible specification / 3G compatible device mentioned in the tender form.

In case of difference in price quoted, the price in words will be taken as final.

An EMD of Rs.10,000/- ( Rupees Ten Thousand only) is enclosed.

Also tender fee of Rs.2,000/- (Rupees Two Thousand only) is enclosed.

Signature of the Bidder

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**Print on Bidder's Letter Head**

**PRICE QUOTE**

**Table -1: (3G Wireless Internet Data Card)**

<b>Description</b>	<b>2GB Unlimited Plan</b>
<b>Total Rent / Monthly / Each Data Card, exclusive of all taxes</b>	
<b>Total Rent Amount in Words:</b>	

For payment terms, refer Part -II Tender document clause no. A (e)

Price quoted for Supply of Wireless Internet Data Card is exclusive of all the taxes (Cess, Duty, VAT, Excise, Sale Tax, WCT Service Tax and other taxes).

Thanking you,

Yours faithfully,

Signature of Authorized Person

PAN Number of the agency

Signature of the Bidder

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**To be printed on Client Letter Head**

**Annexure -2**

**To Whomsoever It may Concern**

This is to certify that M/s \_\_\_\_\_ has been providing  
(Name of Work with brief particulars)  
\_\_\_\_\_ at (Name & Address of the  
client) \_\_\_\_\_ from (Period) \_\_\_\_\_ to-  
\_\_\_\_\_.

The services provided by M/s \_\_\_\_\_ are found to be satisfactory.

Thanks You.

Yours faithfully.

Name Signature of the  
Officer with Office Seal

Signature of the Bidder

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**Indicative UTIITSL Locations, where Data Cards suppose to be supplied & installed:**

<b>S/ N</b>	<b>Locations</b>	<b>Branch Address</b>	<b>Contact Person Name /No.</b>
<b>Western Region Offices:</b>			
1	Ahmedabad	UTI Infrastructure Technology And Services Ltd G-3 , CHITRA AMI APARTMENT,OPP: OLD R B I, Near, Times of India Building, Ashram road, Ahmedabad-380009	Mr. Kantibhai Parmar 8511580347
2	Andheri	UTI Infrastructure Technology And Services Ltd Shop no 2, Ashadeep Society, Azad Road, Off Andheri Kurla Road, Next to Pallavi Hotel, Andheri (East), Mumbai - 400 069	Ms. Neena Desai 8451 05 3382
3	Baroda	UTI Infrastructure Technology And Services Ltd U,GF-3,4,27, CONCORD BUILDING ABOVE OBC BANK, ALKAPURI, R C Dutta Road BARODA- 390005 (GUJARAT)	Mr. Anujit Kumar Mukherjee 8511084996
4	Bhopal	UTI Infrastructure Technology And Services Ltd Ganga Jamuna Commercial Complex, 202 Zone -I, M P Nagar, Bhopal -462011	Ms. Prasanna Pillai 9826526019 / 9098094148
5	BKC	UTI Infrastructure Technology And Services Ltd Infrastructure Division, UTI Tower, Gn Block, Ground Floor, Bandra Kurla Complex, Bandra (E), Mumbai 400 051	Ms. Shanti 9867838860
6	Borivali	UTI Infrastructure Technology And Services Ltd Kapoor Apt, No.1, A wing, Nr Ghantawala pan shop, Junction of Punjabi Lane & Chandavarkar Road, Borivali (W), Mumbai 400092.	Ms. Kirti Joshi 8451053380/982 0186415
7	DAHANU	UTI Infrastructure Technology And Services Ltd Janardhan Arcade, Shop no.23, Opp. Bank of Baroda, Main road, Dahanu (W) 401601	Ms. Gayatri M. Prabhu 9004519056
8	D.N. Road (Fort)	UTI Infrastructure Technology And Services Ltd. Bombay Mutual Annex Bldg,Gr. Floor, Behind City Bank D.N. Road, Fort, MUM.- 400001	Ms. Veena Bagayatkar 8451053375
9	Ghatkopar	UTI Infrastructure Technology And Services Ltd. Sagar Bonanza Building, 1st Floor ,Near Bata ShowRoom, Khot lane, Ghatkopar ( West), Mumbai -400086	Ms. VIDULA DAREKAR 8451053391/ 9757377748
10	Gwalior	UTI Infrastructure Technology And Services Ltd. 24, Kailash vihar, Ground floor opp. Aayakar Bhawan city centre, Lashkar, Gwalior - 474011	Mr. Santosh Chaudry 9821368080
11	Indore	UTI Infrastructure Technology And Services Ltd. 217 and 217- A, 2nd Floor City Centre 570 M G Road, Indore MP -(452003)	Mr. Rakesh Agrawal 9752090462
12	JVPD	UTI Infrastructure Technology And Services Ltd. UNIT 2 BLOCK B ,GULMOHAR CROSS ROAD NO.9 , OPP. JUHU SHOPPING CENTRE, ANDHERI (W), MUMBAI-400049	Ms. THRESIA JOSEPH 8454045911

Signature of the Bidder

13	Kolhapur	UTI Infrastructure Technology And Services Ltd. 1st Floor , Balkrishna Chambers, Near Ayodhya Hotel, Kawala Naka, Kolhapur. 416005	Ms. Shreeya Waradkar 9372412521 / 7738017834
14	Lotus Court	UTI Infrastructure Technology And Services Ltd. 196, Jamshedji Tata Road, Backbay Reclamation Mumbai 400020	Mr. F X Tirkey 8451045598
15	Nagpur	UTI Infrastructure Technology And Services Ltd. III rd floor Shrimohini Complex, S. V. Patel Marg, Kingsway, Nagpur-440001	Ms. Pritam Karangale 9967855683
16	Nashik	UTI Infrastructure Technology And Services Ltd Plot no. 10/11/12, Shri Ganesh Plaza, Shri hari kute marg, Near HDFC bank, Mumbai Naka, Nasik 422 011	Mr. Kiran Pagare77380683 37
17	Panji (Goa)	UTI Infrastructure Technology And Services Ltd. Office No 9&10, Ground Floor, B - Wing, EDC House, Atmaram Borkar Road, Panaji Goa - 403001.	Mr. Rajesh Bhujbal 8451053387
18	Panvel	UTI Infrastructure Technology And Services Ltd. SAI ARCADE,Shop No. 15, Plot No. 20, Sector 15A, New Panvel (E)RAIGAD - 410206	Ms. Archana Lade 9967545058
19	Pune	UTI Infrastructure Technology And Services Ltd. Venkateshwara Complex, 1st Floor, Bhau Maharaj Lane, Opp. - Tulashibag, Shukrawar Peth, Bajirao Road, Pune - 411002.	Mr. Sandeep Kulkarni 7738068335
20	Raipur	UTI Infrastructure Technology And Services Ltd. Taank Business Tower, Near Hotel Sharda, Fafadih Chowk, Jail Road, Raipur (Chhattisgarh) 492009	Mr. BIKASH CHATTERJEE 9752413562
21	Rajkot	UTI Infrastructure Technology And Services Ltd. 101,102,103 Orbit Complex, Near Sadar Police Chowky Sadar Road One Way, Rajkot - 36001	Mr. Mahendra Maheshwari 8511554993
22	Sion - Dharavi	UTI Infrastructure Technology And Services Ltd Gold filled compound, Shop no.18, 82 H Kala Killa, Sion, Dharavi, Mumbai 400017	Ms. SARITA MANGAOKAR 9820865445 / 8451053379
23	Surat	UTI Infrastructure Technology And Services Ltd. B-302 ,TIRUPATI PLAZA ,NEAR COLLECTOR'S OFFICE ,ATHWA GATE , SURAT : 395 001	Mr. Rahul Marathe 9998945154
24	Thane	UTI Infrastructure Technology And Services Ltd. Santoshi Niwas, Ground floor, Behind Jagdish Book Depot, Shivaji Path, Thane West 400601	Ms. NEENA MANDE 9004394632
25	URAN	UTI Infrastructure Technology And Services Ltd. Shop No.9, Shreeraj Nagar Bldg, Opp. Honda Showroom, Kamtha Road, Uran, Navi Mumbai. 400 702.	Mr. Subhash Dalal 8451053383
26	Vashi	UTI Infrastructure Technology And Services Ltd. Shop no.55,Welfare Chambare Sec 17. Vashi Navi Mumbai - 400705	Ms. YojanaBachhav 7303135219
27	Virar	UTI Infrastructure Technology And Services Ltd. G 1 Vishnu Prasad Complex,Next to HDFC, Near S T BusStand, Virar West 401303	Ms. Ujwala Chalke 8451045615/983

Signature of the Bidder

**Northern Region Offices:**

1	Agra	UTI Infrastructure Technology And Services Ltd Shop No. 101, 1st floor, Anand Virdavan, Sanjay Palace, Agra-282002	Mr. Vineet Agarwal 9621885566
2	Allahabad	UTI Infrastructure Technology And Services Ltd 138 C / 30 M G Road, Civil Lines, Allahabad (211001)	Mr. Anil Kumar 9935265333
3	Amritsar	UTI Infrastructure Technology And Services Ltd. SCO-34, 1st Floor, District Shopping Complex, B-Block, Ranjit Avenue Amritsar - 143 001.	Mr. Brahm Prakash 8283835656
4	Chandigarh	UTI Infrastructure Technology And Services Ltd.SCO-70 ( First Floor ) Tribune Road Sector - 20C Chandigarh - 160020	Mr. Amit Handa 8146483832
5	Dehradun	UTI Infrastructure Technology And Services Ltd. 93, Rajpur road, Near Mayur Auto ,Above Punjab & Sind Bank, Dehradun-248001	Mr. Subodh Kumar Shukla 9935275333
6	Faridabad	UTI Infrastructure Technology And Services Ltd. Shop No - 6, 2nd Floor, Crown Complex, 1-2 Chowk, NIT Faridabad - 121001 (Haryana)	Mr. Mahesh Kumar 9871911799
7	Ghaziabad	UTI Infrastructure Technology And Services Ltd. C-7, FIRST FLOOR LOHIA NAGAR GHAZIABAD (U.P) 201001.	Mr. Jag Mohan 9871072968
8	Jaipur	UTI Infrastructure Technology And Services Ltd. 7, Laxmi Vinod Bhawan, Near Anand Bhawan, Sansar Chandra Road, Jaipur- 302001.	Mr. Joshi 9460135663
9	Jhotwara	UTI Infrastructure Technology And Services Ltd. Campus panchayat samitee kalwar road, Jhotwara, Jaipur. (302012)	Mr. Pawan Kumar 8890030444
10	Jodhpur	UTI Infrastructure Technology And Services Ltd. B- 13,2nd FLOOR, ABHAY CHAMBER, JALORI GATE, JODHPUR- 342001 {RAJ.}	Mr. Satyanarayan 8890031444
11	Kanpur	UTI Infrastructure Technology And Services Ltd. 16/19-D, Civil Lines ,VIP Road ,Adjacent to Bandhan Guest House & E-TV News Channel Office, Kanpur, UTTAR PRADESH -208 001	Mr. Sanjay Prasad 9984444457
12	Lucknow	UTI Infrastructure Technology And Services Ltd. 5 Park Road, Regency Plaza Building, Near Civil Hospital Lucknow-226001	Mr. Sanjeev 7388952288
13	Ludhiana	UTI Infrastructure Technology And Services Ltd. SCO-28 , II ND FLOOR, FEROCZE GANDHI MARKET, LUDHIANA-141001	Mr. Sanjay kumar 9876213599
14	Pratap Bhawan	UTI Infrastructure Technology And Services Ltd. 111, Pratap Bhawan , 5 Bahadur Shah Zafar Marg, New Delhi 110002.	Mr. S. P. Mallik 9873057779

Signature of the Bidder

15	Preet Vihar	UTI Infrastructure Technology And Services Ltd. G 5 - G 5 A Ground Floor, Pragati Deep Building , Laxmi Nagar District Centre, New Delhi 110092	Ms. Priya Jain 9891995050
16	Sanganer	UTI Infrastructure Technology And Services Ltd. DS Tower, Ground Floor, Nagar Nigam Road, Opp. State Bank Of Bikaner & Jaipur, Sanganer, Jaipur - 302029	Mr. Sunil 8890031555
17	Shimla	UTI Infrastructure Technology And Services Ltd. Flat No. 401 & 402 ,Mukesh Apartments, Fingask Estate, Shimla - 171 003	Ms. Anjali Bali 9418070923
18	Varanasi	UTI Infrastructure Technology And Services Ltd. C-32/22-17, Rama Kunj Complex, Ram Singh Rana Nagar, Annpurna Nagar Colony (in front of Kashi Vidya Pith) Varanasi -221002	Mr. Sunil Kumar 9235398056

**Eastern Region Offices:**

1	Agartala	UTI Infrastructure Technology and Services Ltd, Semi Basement, Ronaldsay Road (opposite court) Agartala, Triupra (w) 799001	Mr. Chirajit Paul0897406116 1
2	Aizawl (Mizoram)	UTI Infrastructure Technology And Services Ltd Bawngkawn, Sairang Road, Near Bawngkawn Police Station Aizawl, Mizoram 796014	Mr. ZONUNSANGA ZOTE 9774346492
3	Bhubaneswar	UTI Infrastructure Technology And Services Ltd. Plot No. 30, Industrial Colony, Unit -3 , Kharavela Nagar, Behind to Gurudwar, Bhubaneswar - 751001	Mr. SANJAY DEY 7894403470
4	Begusarai	UTI Infrastructure Technology and Services Ltd, RADHA KRISHNA MARKET, PATEL CHOWK, BEGUSARAI-851101, Bihar	Dr. Murari Mandal 9835445598
5	Bidhan Nagar (Kolkata)	UTI Infrastructure Technology And Services Ltd P 170,CIT Scheme Ground Floor, VII-M, Near Bidhan Nagar Railway Station, Kolkata - 700054.	Mr. Somjit Khan 9163332739
6	Durgapur	UTI Infrastructure Technology And Services Ltd. Thyristronix Central Park, 1 st Floor , City Center, Burdwan , Durgapur- 713216	Mr. TAPAS KUMAR 9163711366
7	Gangtok (Sikkim)	UTI Infrastructure Technology And Services Ltd 31/A National Highway, Below High Court of Sikkim Gangtok , East Sikkim, Pin. 737101	Mr. Niyaz Haq 9163796553
8	Gopalganj	UTI Infrastructure Technology and Services Ltd JANGALIA MORE, SUMAN COMPLEX, GOPALGANJ - 841428	Mr. Akhilesh Kumar Suman 09430233142
9	Guwahati	UTI Infrastructure Technology And Services Ltd. 1st Floor, Kalandi Plaza, Near Srimanta Sankar AcademyDr. J C DAS Road, Pan bazar Guwahati - 781001	Mr. MONOJ KUMAR DAS 7896010946
10	Jamshedpur	UTI Infrastructure Technology And Services Ltd. Meghdeep Building, 2nd Floor, Q Road, Beside Hotel South Park, Bistupur, Jamshedpur, Jharkhand 831001	Mr. Debashis Saha 9771430234
11	Patna	UTI Infrastructure Technology And Services Ltd 1st Floor, Jyoti Bhawan, Beside Jagat Trade Centre, Fraser Road, Patna (Bihar) 800 001	Mr. Sanjiva Kumar 9771478279

Signature of the Bidder

12	Siliguri	UTI Infrastructure Technology And Services Ltd 142 / 14 Sevoke Road (1st Floor ), Just Beside Raymond Showroom, Opp. Indra Prashtha Lodge, SiliguriDarjeeling, WEST BENGAL 734001	Mr. MANIK DAS 9903965594
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**Southern Region Offices:**

1	Bangalore Branch	UTI Infrastructure Technology And Services Ltd NO 153/1, 1st Flr, Above Faraco Shoroom, Old Madras Road, Halasuru, Bangalore	Mr. J. Kamalesh Peter 9900533455
2	Bangalore IRCS	UTI Infrastructure Technology And Services Ltd Indian Red Cross Society, First floor, KSFC Bhavan, No.1/1, Thimmaiah Road, Bengaluru 560001.	Mr. Gopal Kini 9632377337
3	Calicut	UTI Infrastructure Technology and Services Ltd, Plot no. 6/253A,Opp. UTI Mutual Fund, Jeeva Building, YMCA Cross Road, Calicut-673001	Mr. Shaji .K.V 812900929
4	Cochin	UTI Infrastructure Technology and Services Ltd 40/5594A, Putharickal Building, Ground Floor, (Near Saritha Theatre) Market Road Cochin- 682035	Mr. Charles Joseph K A 09447607205 / 8129055600
5	Coimbatore	UTI Infrastructure Technology and Services Ltd 1437-Red Rose chambers, 3rd floor,Trichy Road, Coimbatore 641018	Mr. G SAMY097890893 40
6	Hubli	UTI Infrastructure Technology and Services Ltd Shop No 4 Sona Chambers, GF 124 Club Road Hubli -580020	Mr. Nagaraj Chittagubbi 0836-2361681 / 2361682
7	Hyderabad	UTI Infrastructure Technology and Services Ltd. Surabhi Arcade,1st Floor,5-1-664. 665 & 669,Bank Street, Koti, Hyderabad - 500 001.	Mr. Surendra Goud 040-24731626/ 1627
8	Madurai	UTI Infrastructure Technology and Services Ltd 86,NEW JAIL ROAD, (OPP TO MADURA COATS) MADURAI - 625016.	Mr. N. Karthikeyan 9789078824
9	Mangalore	UTI Infrastructure Technology and Services Ltd, 1st Floor, Siddarth Bulding, First floor of Veenu International Hotel, Balmatta Road, Mangalore- 575001	Ms. Prajitha P V 0824-6450157
10	Mysore	UTI Infrastructure Technology and Services Ltd 2799/1-C, 'SAMPUTA' 1st Floor, 8th Cross Aparna Arcade Annexe, Adi Pampa Road, Near Empire Hotel, V V Mohalla, Mysore Karnataka - 570002	Mr. Jithesh Kumar 0821-2412240
11	Palakkad	UTI Infrastructure Technology and Services Ltd 15/683,1 st Floor, Shahul Building, Kunnathurmedu, Coimbatore Main Road, PALAKKAD-678013.	Mr. Shaju Thomas 8129088277
12	Tirupati	UTI Infrastructure Technology and Services Ltd. First Floor, No 6-2-85A, Old MH Road, TIRUPATI-517 501.	Mr. M V . Ramana Rao 9701228885

Signature of the Bidder



13	Trichur	UTI Infrastructure Technology and Services Ltd, Paramakkavu Devaswom Pathayapura Building, Ground Floor, Round South, Trichur Kerala - 680001	Mr. P V PREMARAJAN 8129088994
14	Trichy	UTI Infrastructure Technology and Services Ltd Vysil Ling Archad, 18/1 E.V.R Road, Cure Medicals Upstairs, Puthur, Trichy - 620017	P VENKATA KRISHNAN 8754008220/978 9800886
15	Thiruvanthapuram	UTI Infrastructure Technology and Services Ltd Saran Chambers, 4th Floor, Diamond Hills, Vellayambalam, Trivandrum, Pin : 695 010	Ms. V. S. Shirly 8129100890
16	Vijayawada	UTI Infrastructure Technology and Services Ltd D.NO. 27-77-8/2A , 2ND FLOOR, VASU ESTATE, BESIDES HOTEL MANORAMA, BUNDER ROAD, VIJAYAWADA- 520002	Mr. M Ramesh 7702933006
17	Visakhapatnam (VIZAG)	UTI Infrastructure Technology and Services Ltd, 30-15-41, SECOND FLOOR, LEELA PLAZA, DABAGARDENS, VISAKHAPATNAM - 530020. Phone No: 0891-6462333	P SHANTHARAM 09177049944

#### Corporate and Regional Offices

1	CBD Belapur	UTI Infrastructure Technology And Services Ltd Plot No 3, Sector 11, CBD Belapur, Navi Mumbai - 400 614	Mr. Shahid Akhtar 9987376888
2	NRO-New Delhi	UTI Infrastructure Technology And Services Ltd. Ground Floor, Jeevan Tara Building, Opp Patel Chowk Metro Station, 5 Parliament Street, New Delhi - 110001	Mr. Dayanad Sharma 08130496449
3	ERO-Kolkata	UTI Infrastructure Technology And Services Ltd. 29, N S ROAD, GROUND FLOOR, Opp. Gilander House & Standard Chartered Bank, KOLKATA - 700001	Mr. Prasad 09163724441
4	SRO-Chennai	UTI Infrastructure Technology and Services Ltd. STC TRADE CENTRE, FIRST FLOOR, A-29 THIRU- VI-KA INDUSTRIAL ESTATE, GUINDY, CHENNAI 600 032	Mr. Nagarathinam09 789092028

Signature of the Bidder

**Successful Bidder to print on their Letter Head**  
**To be submitted at the time of work order**

**Annexure – 4**

The Assistant Vice President (IT)  
UTI Infrastructure Technology And Services Ltd  
Plot No. 3, Sector 11, CBD Belapur,  
Navi Mumbai.

Dated: - \_\_\_\_\_

Sub: Undertaking of Authenticity for Data Cards along with associated Software Drivers.

Ref: 1. Your Purchase order no.: \_\_\_\_\_ Dated: - \_\_\_\_\_ 2.  
Our Invoice no.: \_\_\_\_\_ Dated:- \_\_\_\_\_

With reference to the Supply of Data Cards along with associated Software Drivers, being supplied / quoted to you vide our Invoice no. \_\_\_\_\_ cited above,

We hereby undertake that the above Hardware /Software /Licenses shall be original new only from the OEMs of the products and that no refurbished/duplicate/second hand Hardware /software/License are being used or shall be used.

We also undertake that in respect of the Hardware /software /License if asked for by you in the purchase order, the same shall be supplied along with the authorized license certificate (e g Product Keys on Certification of Authenticity in case of Software and also that it shall be sourced from the Authorized source (e g Authorized Original Equipment Manufacturer).

Should you require, we hereby undertake to produce the Certificate from our OEM supplier in support of above undertaking at the time of delivery and installation. It will be our responsibility to produce such letters from our OEM suppliers at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation, for the hardware /software /License already built, we agree to take back the Hardware/software /License without demur, if already supplied and return the money if any paid to us by you in this regards.

We (Service Provider/OEM) also take full responsibility of Hardware/ Software / Service Continuity and SLA as per the content even if there is any defect by our authorized Service Centre / Reseller SL etc.

Authorized Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Place: \_\_\_\_\_

Date: - \_\_\_\_\_

Signature of the Bidder

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### Check list for submission of Bids

<b>Forms for Submitting Bids</b>	<b>Explanatory Note</b>
<p style="text-align: center;"><b><u>Techno-Commercial Bid</u></b></p> <ol style="list-style-type: none"><li>1. EMD Amount of Rs.10,000/-</li><li>2. Tender Fee of Rs.2,000/-</li><li>3. Service Provider Authorization letter</li><li>4. Certificate of Incorporation / Shop Establishment Certificate</li><li>5. Service Tax or Sales Tax Registration Certificate</li><li>6. Self Declaration letter regarding non black listed vendor.</li><li>7. Proof of satisfactory completion of the said work. (Minimum 3 Client) as per format given on Annexure-2</li><li>8. Minimum 5 Crore Turnover in each of the last 3 financial years – CA/ CS Certificate.</li><li>9. Signing Authority Letter</li><li>10. Letter of Acceptance of all terms and conditions</li><li>11. Bid Form (Tender Document)</li><li>12. Compliance Sheet for Annexure -1</li><li>13. Commercial Form (Price Offered)</li></ol>	<p>Techno Commercial Bid for the Equipment should be submitted in the relevant forms.</p>

Signature of the Bidder

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