

# **UTI INFRASTRUCTURE TECHNOLOGY AND SERVICES LIMITED**

**Name of the Bid: Bid for AMC renewal of Plus Data Projector**

## **General Information**

UTI Infrastructure Technology And Services Limited (UTI ITSL) advertises regarding tenders/ invitation to bids/ invitation of Expression of Interest and other information on the website regularly. We request you to visit the website [www.utiitsl.com](http://www.utiitsl.com) daily for updates and download the details and respond to the tenders on a regular basis.

The Tender documents can be downloaded free of cost from the website [www.utiitsl.com](http://www.utiitsl.com).

Any information to the bidders on these tenders/ invitation to bids/ invitation of expression of interest and any other information will be uploaded on this website only.

Similarly, any corrigendum's or extension of dates or change in specifications or any other information will be uploaded for the information of the public on this website only. No individual letters / emails are sent regarding this.

The tender document consists of 3 parts:

**I) General Conditions**

**II) Special Conditions**

**III) Bid Form**

**PART – I**  
**General Conditions**

1. **Name of the Bid:** Bid for AMC renewal of Plus Data Projector.
2. **Important Dates :**

**Last Date of receipt of sealed tender bids:** The last date of receipt of sealed tender bids is upto 3:00 pm on 14th August, 2019. After this time, no bids will be accepted.

**Date of opening of the tender bids:** The tenders will be opened on the same day (i.e. the last date of the receipt of the tenders) at 3:30 pm at the venue where the tenders are received. All the bidders are invited for the tender opening. In case, if due to a holiday or an emergency or due to some extra ordinary reasons, if the tenders remain unopened on this date, then, the tenders would be opened on the next working day at the same time and at the same venue.

- 2A. **Pre-bid Meetings / Queries:** There is no Pre-bid meeting for this tender.

The queries should be address to the person to whom the tender has to be submitted as given below. However, all queries should be addressed to the email ids [shahid.akhtar@utiitsl.com](mailto:shahid.akhtar@utiitsl.com) and [rajinder.kumar@utiitsl.com](mailto:rajinder.kumar@utiitsl.com). No telephonic discussion or personal meeting would be entertained.

3. **Name and Address for the submission of the bids:** The bids should be addressed to **“Deputy Vice President (IT), UTI Infrastructure Technology And Services Ltd, Plot 3, Sector 11, CBD Belapur, Navi Mumbai 400 614”** and deposited in the specified Tender Box at this address by the due date and time.
4. **Superscription:** The envelope containing the tender must be superscribed as **“Bid for AMC renewal of Plus Data Projector”**

If the tender is not superscribed then there are chances of accidental opening and for liable rejection of the tender, therefore it is advised that the tender be superscribed as above and deposited in the tender box kept for the purpose at the address given.

5. **Validity of the bids:** Generally, the bids will be valid for a period of sixty days (60 days) from the date of opening of the financial bid for acceptance, subject to increase in the validity of rates by mutual consent. However, in case of rate contract, the rates will be valid for a period of minimum

Two years, extendable by mutual consent for one more year. The agreement which would be entered into with the bidder / vendor or the work order which would be issued to the bidder / vendor would define the validity of the rates more specifically and that would be overriding this clause. In case of rate contract, the purchase order will be issued as and when the requirement arises.

6. **Authorized Signatory:** The bid can be forwarded by **OEM/ OEM Authorized Channel Partner / Solution Provider**. Representative will have to enclose the Letter of Authority/ the Power of Attorney along with this offer or when demanded by UTI ITSL, otherwise the offer will be considered null and void at any stage as per the decision of UTI ITSL.
7. **Conditions for tenders sent by post/courier:** The tenders may also be sent by post/courier to reach before the scheduled date and time as indicated above. The following are essential conditions to be followed for the tender sent by post, failing which the tender may not be opened and not considered or may be treated invalid:
  - A. Tender should be preferably sent by Speed Post or Registered Post if it is not possible to deposit the tender in the specified Tender Box.
  - B. Tender should be sent only to the address as given above in the name of the person / designation specified.
  - C. Acknowledgement will be given to Department of Post only for tender sent by Speed Post and Registered Post.
  - D. Tender should be superscribed as advised above. The tenderer has to necessarily superscribe the envelope, failing which the tender may not be considered and may remain unopened, or be opened with some other tender or may be accidentally opened before due date rendering it to be treated invalid as per the discretion of UTI ITSL.
  - E. UTI ITSL takes no responsibility for any tender not reaching in time.
  - F. UTI ITSL takes no responsibility for tender not reaching at all.
  - G. UTI ITSL takes no responsibility for tenders received in torn, opened or mutilated conditions. Such tenders may not be accepted at all and are liable for rejection.
  - H. In case of tenders sent by post or any other mode, if it reaches the address given for submission, duly superscribed, then the role of UTI ITSL is limited and restricted to put it in the appropriate tender box if the aforesaid tenders are received in time as stipulated in the conditions laid out.

- I. It is, therefore, advised that prospective bidders should deposit the tender directly in the tender box to avoid any delay in submission of the tender or to avoid any tearing / accidental opening during sending by post. Tenders, which are not super scribed or which are not addressed properly, are liable to be not considered.
8. **Taxes:** The bid should be exclusive of all the applicable taxes, cess and any other outgoing payable to any authority. The rate should be exclusive of any other present or future outgo (for the period of contract) by whatever name called. The service tax or GST as per applicability should be also exclusive. All such outgoings will be reimbursed on showing the proof of payment to the respective authorities. Income Tax will be deducted at source.
9. **Central Excise: Only in case of the applicability** of the excise duty, the bidder/ vendor merely by filling the tender form confirms that the payment to the central excise would be on his account and that if required under the applicable government law, they would get registered with Central Excise. Merely by filling in this tender, the bidder indemnifies UTI ITSL of any liability from Central Excise by virtue of this contract coming into force.
10. **Insurance: Only in case of the applicability**, the insurance for the work carried out upto the stage of handover or insurance for the goods to be supplied upto the stage of handover and the requisite insurance policy as required by law for the personnel involved in the services to be rendered would have to be necessarily be taken by the bidder. In addition to this, the bidder should take insurance for any liability towards Third Party. Merely by filling in this tender, the bidder indemnifies UTI ITSL of any liability on the part of UTI ITSL.

UTI ITSL may at its discretion take insurance policy and deduct the amount from the payment to the bidder/vendor. However, this does not absolve the bidder of his responsibility of not taking the requisite insurance policy as required. To clarify, the bidder is responsible for taking the insurance policy and is also responsible for the consequences of not taking it.

The liability of the work carried out or the goods supplied would remain with the bidder / vendor till such time UTI ITSL takes possession of the work / goods in writing. The bidder / vendor would be responsible for any loss before taking over by UTI ITSL.

11. **Safety Norms:** The bidder hereby undertakes to follow all the safety norms as specified in the law for the assignment awarded to him through this tender. The bidder, merely by filling in this tender, indemnifies UTI ITSL of any consequences due to non-adherence of the safety norms as prescribed

by the law. It is also clarified that any order, whether verbal or written, given by any official / representative of UTI ITSL, would not be valid if it is in contravention of any safety norms prescribed by law and the bidder is advised to follow the prescribed safety norms.

12. **Agreement:** A suitable agreement would have to be entered into with UTI ITSL, failing which the work order would not be issued. If the terms and conditions of the agreement are not acceptable to the Vendor, then UTI ITSL reserves the right to reject the tenders. In the absence of any specific agreement, any offer made in response to this tender, when accepted by UTI ITSL, will constitute a contract between UTI ITSL and vendor / bidder.
13. **Right of Rejection:** UTI ITSL reserves the right to reject all / any bids / quotations without assigning any reasons thereof and without entitling the tenderer to any claim whatsoever.
14. UTI ITSL reserves the right:
  - i) To accept in its sole and unfettered discretion any tender for whole or part quantities/ part work.
  - ii) To award the contract to one or more number of bidders / vendors, either on lowest price, equal price or on different prices.
  - iii) To enter into parallel contracts simultaneously or at any time during the period of the contract with one or more tenderer(s) as UTI ITSL may deem fit.
  - iv) To place adhoc order simultaneously or at any time during the period of the contract with one or more tenderer(s) for such quantity and for such jobs as UTI ITSL may deem fit.
  - v) UTI ITSL does not bind itself to accept the lowest or any tender to assign any reason for non-acceptance of the same.
15. **Negotiation:** Generally, no negotiations would be carried out. However, if deemed fit, negotiation may be carried out only with the lowest bidder and if the order has to be split to more than one bidders then it could be done on L1 or negotiated rates with L1, whichever is lower.
16. **Testing:** UTI ITSL reserves the right to get the material tested at the cost of the vendor/bidder.
17. **Samples:** Wherever required, the bidders are advised to acquaint themselves with the samples and specifications before bidding to have more clarity. For this, they may contact the designated officer to whom the tender has to be submitted as per the address given herein above.

18. **Eligibility:** The bidder should adhere to the eligibility criteria. In any case, they should have prior experience of not less than two years in the same area as put to bid, for supply/service to other organizations of repute. UTI ITSL reserves the right to check their credentials with the organizations they have been associated with and if found incorrect, the tender is liable to be rejected.
19. **Availability of requisite permissions and licenses and compliance with the statutory provisions:** The bidder/agency/contractor is required to follow all the statutory acts as may be applicable for such type of work / supply / services for which they are bidding through this tender.

It may or may not involve manpower. In case manpower is required, then the bidder merely by filling the tender confirms that the bidder has all the requisite permissions and licenses to carry out all the works as stipulated by this tender. Further, merely by filling the tenders, the bidder reconfirms that the bidder has complied with all the statutory provisions of the central, state, local and municipal laws in force including manpower. The bidder also confirms merely by filling the tenders, to comply with any future laws that may be enforced upon by the statute.

Agencies which do not have requisite permissions / licenses or who do not comply with the statutory provisions are requested to fill in the tenders only if they are eligible in this respect.

Valid registrations viz., GST /Sales Tax / VAT / Central Excise and with any other authorities as per requirement should be available with the vendor and be produced as and when required.

Consequences of insufficient permissions / licenses or compliances on the part of the vendor would be to the vendor's account and the vendor merely by filling in the tender indemnifies UTI ITSL of any or all such consequences.

20. **Blacklisting/Debaring:** The bidder merely by filling the tender confirms that the bidder has not been blacklisted / debarred by any government department / agency, Reserve Bank of India, nationalized bank, or any Public Sector Unit or body. The bidder is advised not to fill in the tenders if they have been disqualified by any of the government agencies.
21. **False Information:** In case if it is found that the vendor has not given the correct information and flouted any condition or the vendor does not have all the appropriate licenses and all the statutory permissions, whatsoever required, to carry out the activity as required in these tenders and allied works then UTI ITSL reserves the rights to cancel the work order issued to him and award his quantum of work in the manner

as deemed fit. This can be done at any stage.

22. **Indemnity:** Further, by submitting this bid, the vendor/bidder indemnifies UTI ITSL for any of the consequences arising out of non availability of any of the requisite permissions/ licenses / insurances / any other statutory permission whatsoever required for carrying out this work. Also by submitting this bid, the vendor/bidder indemnifies UTI ITSL for any of the consequences arising out of noncompliance of any of the conditions laid by the statute for vendors/bidders or their representatives/ officials in carrying out this work.
23. **Claim for increase in rates:** Any claim for increase in rates on account of any reason whatsoever will not be entertained for the period as stipulated in the agreement.
24. **Extension of contract:** As stipulated by UTI ITSL, after the period of expiry, the agreement can be extended on mutual consent for a further period of one year or upto the period till new contract comes in force. However this option can be exercised only by UTI ITSL.
25. **Readiness:** The Agency should ensure that the manpower/ machine/materials are procured well in time to ensure quality of work and adherence to the time period and the work / supply / service is not interrupted / delayed irrespective of volume assigned.
26. **Delay:** The supply/support / services period stipulated as define below in Service response time line. If the agency does not start the work or if it is felt at UTI ITSL that the pace of work is slow and is likely to delay the work/ service / supply, UTI ITSL reserves the right to terminate the contract, levy the penalty and also reserves the right apart from legal remedies available, to carry out such work / service / supply at the risk and cost of the contractor / bidder.
27. **Right to reject the work/ service which is not as per the specifications or the terms:** UTI ITSL has right to reject the work/ services if they are not found to meet the specifications laid out or are not as per the terms of the tender / work order. No Charges will be paid for the defective work. UTI ITSL reserves the right to reject the items of brand other than specified. This can be done at any stage of the work.
28. **Support Terms / Service response time line:**  
The Turn-Around-Times ("TATs") mutually agreed by Parties for problem response or for providing standby Equipment and software of similar configuration that does not warrant any system changes are as follows:

<b>Reporting time</b>	<b>Response (TATs)</b>	<b>Penalty</b>
If complaint registered between 09:00 hrs and 16:00 hrs	Within four hours (4) of reporting	If the Call is not attended / resolved within NBD i.e Twenty Four hours (24 Hrs), Penalty will be imposed Rs.200/- accordingly on non completion of call within specified time as above and Rs.100/- will be charged in addition to Rs.200/- on every 24 hours call completion delay till the call completed.
If complaint registered after 16:00 hrs	By 12:00 noon next day	If the Call is not attended / resolved within NBD i.e Twenty Four hours (24 Hrs), Penalty will be imposed Rs.200/- accordingly on non completion of call within specified time as above and Rs.100/- will be charged in addition to Rs.200/- on every 24 hours call completion delay till the call completed.

In the event of likely termination of production of spare parts, the bidder should stock up such parts.

29. **Termination of Contract:** In case it is found that the work/supply/service is not as per requirement / standards, time lines, or the frequency of corrective measures required is high then UTI ITSL retains the right to terminate the Contract with the selected vendor and in such case, the Vendor will not be entitled to claim any damages from UTI ITSL or make any claim for fees in respect of such unsatisfactory / substandard services / supply / work.

As also UTI ITSL reserves the right to terminate this contract if it is established on the basis of price discovery that it would be beneficial for UTI ITSL to go in for a fresh contract.

30. **Volume/Quantity of work:** Volume/Quantity is only indicative and the same may vary as per the requirement of UTI ITSL.
31. **Confidentiality:** The Agency shall maintain strict confidentiality of all the documents, information, data coming in possession of the Agency as a result of awarding the contract and also any oral, written or other information disclosed for evaluation or for any other purposes shall be considered as confidential information passed on to the Agency.

**Only if applicable** to this tender, the Agency should certify in writing that the design / colour scheme of any document being printed/ processed for

UTI ITSL is not used / shall not be used by the Agency for any other Organization / Entity under any circumstances. Any violation of the same will be liable for action under the law which shall entitle UTI ITSL to claim damages apart from taking action under the appropriate Law.

**Only if applicable** to this tender, the Agency will delete the data on daily basis, once the same is not legally required further. In short, no data / document of UTI ITSL should be with the agency once the work is over on a daily basis.

32. **Usage of data / documents / information: Only if applicable** to this tender, the Agency shall ensure that the documents, data, information etc if imparted by UTI ITSL or if come to the knowledge of the bidder, are / is not used or permitted to be used in any manner (directly or indirectly) incompatible or inconsistent with that authorized by UTI ITSL in writing. The confidential information will be safeguarded and the Agency shall take all necessary actions to protect UTI ITSL's, its customers, and Government of India's interest against misuse, loss, destruction, alterations or deletions thereof. Any violation of the same will be liable for action under the law which shall entitle UTI ITSL to claim damages from the vendor apart from taking action under the appropriate Law. This is an irrevocable condition and it will continue to be in force even if the agreement between the vendor /bidder/agency is terminated with UTI ITSL.
33. **Breach of clause:** In the event of any breach or threatened breach of any clause by the Agency / bidder and/or individual assigned by the Agency for the performance of the services, the Agency shall be liable to pay damages as may be quantified by UTI ITSL. Apart from the above, UTI ITSL shall have the right to proceed against the Agency and/or its assigned person/s under appropriate law.
34. **Essence of contract:** The Vendor shall carry out the work / provide the services/ complete the supply as per the specifications and standards laid out within the stipulated time. **It is clarified that carrying out the work or providing services or supply of goods as per specified quality in specified quantity in specified time is the essence of the contract.** Not adhering to above shall entail UTI ITSL to rescind the contract and forfeit the security deposit and in which case, there shall not be any claims for damages against UTI ITSL by the Vendor. Further the UTI ITSL shall have the right to get the unfinished services done/supply made, if any by virtue of the said revocation of the contract, through other sources and the expenses incurred thereof shall be borne by the Vendor in default. The Vendor shall also indemnify UTI ITSL against any loss, damage, expenses, costs etc, incurred by UTI ITSL as a result of the said delay in timely completion of the said services / jobs, by the Vendor.

35. **Jurisdiction:** All matters pertaining to the present bid / tender / quote, shall be subject to the jurisdiction of the courts in Mumbai only.
36. **Submission of bills:** The Vendor shall submit the bills correct/accurate in all respects with required challans / receipts and with all relevant documents as specified by UTI ITSL for the work carried out / services rendered / material supplied in the previous month and the same shall be settled by UTI ITSL by the end of the month or earlier. Applicable TDS, etc. will be deducted at source as per rules. The bidder may choose to send the bills early if they decide to do so and UTI ITSL will take required steps to settle the bill if it is complete in all respect and the goods/ services covered by it are rendered to the satisfaction of UTI ITSL.
- The bidders/agencies / contractors/vendors are advised to submit the bills complete in all respects for immediate clearance.
37. **Inspection:** Wherever required, UTI ITSL reserves the right to depute its Officers, Auditors, other officials as it may decide etc. to visit the office / commercial / manufacturing site/s of the selected vendor/s for checking their infrastructure, man power and other related documents mentioned and for checking stock records, quality controls, work processes without advance intimation and the vendor/s will have to provide the necessary documents etc to UTI ITSL to help UTI ITSL ensure presence of appropriate and adequate controls on various processes. Inspection will be done, if so decided by UTI ITSL on periodic basis also.
38. **Nomenclature:** In the said tender, the bidder or the agency or the vendors or the contractor or the supplier and the service provider have the same meanings with reference to the context. As also, reference to any gender covers both the genders and reference to singular also covers plural also.
39. **Corrections:** All the corrections made anywhere in the tender form will have to be authenticated. The corrections without authentication are liable to be rejected. This is an important condition as the correction may have a bearing on the rate/amount quoted resulting in altering L1 or L2 or L3 or any other position. Decision of UTI ITSL will be binding in this case. The bidder/Vendor/ Agency merely by filling in this tender agree to this delegation of power to UTI ITSL to decide in this matter.
40. UTI ITSL reserves the right to give preference to Public Sector Enterprises/ Government undertakings.
41. The Bidder must stamp and initial all pages and sign all forms at the end. The Bidder's participation in the bid shall be deemed to imply unqualified acceptance of the Terms and Conditions.

42. UTI ITSL reserves the right to call for further information / documents/ break-up of rates, taxes, etc. to decide on the tenders.
43. In the event the resultant L1 rate(s) obtained through this tender are perceived to be substantially higher than the rates at which the goods or services were being procured on the earlier tender then, **UTI ITSL reserves the right to:**
  - a) Request to L1 bidder of this tender to negotiate and try to match the rate on which the order was placed as per the earlier tender.
  - b) If L1 vendor agrees to do so, the work order will be placed to him. If not, this tender would be cancelled and the earlier bidder, who is presently carrying out the services/work would be then asked to continue on the old/existing rate till new tender is floated and finalized.
  - c) The idea is to obtain the most beneficial rates for UTI ITSL.
  - d) The decision of the Tender Evaluation and Awards Committee would be final in this case.

## **PART II – SPECIAL CONDITIONS**

### **A. Scope of work:**

UTI Infrastructure Technology and Services Limited (henceforth referred as UTI ITSL) invites technically complete and commercially competitive sealed bid from prospective OEM / OEM authorized channel partner / solution provider / dealers for providing onsite comprehensive support on the said Plus Data Projector U4-237 installed at CBD Belapur, Navi Mumbai office.

The selected vendor should provide full onsite comprehensive support for both Hardware and software (firmware, drivers, if any) related problem during the AMC contract period of 2 years.

All the parts i.e Hardware & Software (firmware, drivers, if any) should be covered under comprehensive maintenance support.

**Exclusion of support cover (consumable items):** Consumable items which are not covered under AMC is as under,

1. Metal Halide Lamps for Projector
2. Does not cover damaged or broken glass / plastic parts such as Lens, Unit wheel / housing unit.
3. Data Projectors & accessories likes, cable, wireless LAN cad and remote control unit.

Other than above mentioned parts in point no.1, 2 and 3, all the parts should be covered under full onsite comprehensive support.

Direct onsite comprehensive NBD supports (Vendors own arrangement) with hardware parts replacement and resolution on the said projector should be available by the vendor.

Wherever the vendor is unable to repair the said projector and other equipments then standby unit / replacement should be provided or else penalty will be imposed as per the support terms mentioned in PART – I General Conditions clause no. 28 above.

For maintenance services to be rendered, the services will be at the doorstep of the UTI Infrastructure Technology And Services Limited office where said projector is installed.

**Other General Instructions for Techno-Commercial Bid:** In this Bid, authorization certificates / documents are required. If bidder fails to provide any of the relevant document / certificate on demand they would be technically disqualified.

a) **Eligibility Criteria:**

The bidder should submit the following required Certificate/ Documents/ Information;

1. Certificate of Incorporation / Shop establishment Certificate.
2. GST or Service Tax or Sales Tax registration Certificate should be attached.
3. Vendor should have prior experience of carrying out such work/services to minimum 3 (Three) other organizations, submit the client list with complete contact details including email ids.
4. The bidder should be submit self declaration letter stated that the bidder has not been blacklisted / debarred by any government department / agency, Reserve Bank of India, nationalized bank, or any Public Sector Unit or body.
5. Letter of acceptance of all terms and conditions
6. Signing Authority Letter.

b) Vendor should quote as per the commercial bid form.

c) **Payment:** 100% yearly AMC payment would be made in advance after signing the maintenance agreement.

d) **Order Cancellations:**

The Company reserves its right to cancel the order in the event of one or more of the following conditions:

- Delay in providing the services beyond one week from the date of complaint logged.
- Serious discrepancy in products/ support SLA noticed during the post inspection.
- In addition to the cancellation of AMC renewal order, Company reserves the right to claim the damages from the vendor.

**B. Delivery:** The vendor shall be responsible for delivery and installation of the equipment ordered for replacement / standby at specified office address and for making fully operational at no additional charges.

**C. Unit Rate:** The Unit Rate is indicated above in the schedule of quantity.

**D.** Technical Compliance sheet is given in the Annexure -1

**Annexure -1**

**(Bidders are requested to submit this form on Bidders Letter head)**

**Table -1:**

<b>Product Description</b>	<b>Compliance (Y / N)</b>
Plus Data Projector U4-237 with all accessories for 2 Years period	
Make & Model: Plus U4-237 (S/N – NX4EA4C21569)	
Resolution: XGA, 1024x768 pixels	
Brightness: 2,000 Lumens	
Contract Ratio: 2,000:1 (Full on /off)	
Aspect Ratio: 4:3, supports 16:9 Projection Lens: Manual Focus	
Light Resource: 180-watt lamp, 2,000 hrs, 3,000 hrs in Eco mode	
Color Palette : 16.7 million Color	
Projection Positions: Front / rear, Table /Ceiling	
Projection Distance : 3.9 ft / 1.2-11.6m	
Other Accessories	

Signature of the Bidder

**Print on Bidder's Letter Head**

**PART III**

**COMMERCIAL BID FORM**

The Deputy Vice President - DIT  
UTI Infrastructure Technology And Services Limited,  
Plot 3, Sector 11, CBD Belapur,  
Navi Mumbai 400 614

Date:

Sir,

**Sub: Bid for AMC renewal of Plus Data Projector.**

This is with reference to your tender due on 14th August, 2019. We are interested in getting our Company / firm empanelled in your organization for providing **AMC renewal of Plus Data Projector.**

We have read and understood the details as given in the tender information (Part I and Part II) regarding the scope of work and terms and conditions for the selection of vendors for this tender and bidding for the contract. The tender conditions are acceptable to us. We have been given all the required information from UTI ITSL. We certify that we are eligible and qualified as per the said Terms. The duly signed copies of the terms are attached herewith. We understand that separate cost comparative statement will be prepared for items and L 1 will be decided by UTI ITSL as per the terms indicated.

In case of any ambiguity between arithmetic calculations, the rates will be considered correct and the amount will be derived on the basis of the rates quoted and the quantity originally mentioned in the Tender.

The supply of items / services will be done as per the specification mentioned in the tender form.

In case of difference in price quoted, the price in words will be taken as final

Signature of the Bidder

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**PRICE QUOTE**

**Commercial Bid Form for**

**Table -1:**

<b>Product Description</b>	<b>Annual AMC Amount in INR</b>	<b>Total AMC Amount for 2 Years in INR</b>
Plus Data Projector U4-237 (S/N – NX4EA4C21569)		
<b>Total Amount exclusive of all Taxes</b>		
<b>Total Amount exclusive of all taxes in word:</b>		

Price quoted for providing AMC of Plus Data Projector is **exclusive** of all the applicable taxes, cess and any other outgoing payable to any authority. The rate is exclusive of any other present or future outgo (for the period of contract) by whatever name called. The service tax, GST as per applicability is also exclusive. All such outgoings will be reimbursed on showing the proof of payment to the respective authorities. Income Tax will be deducted at source.

Thanking you,

Yours faithfully,

Signature of Authorized Person

PAN Number of the agency

Signature of the Bidder

**SELF DECLARATION LETTER**

Date: -

To,

The Deputy Vice President - IT  
UTI Infrastructure Technology and Services Limited  
Plot No. 3, Sector -11,  
CBD Belapur  
Navi Mumbai -400 614

**Subject:** Self Declaration letter regarding “Not Blacklisted”

Dear Sir,

This is with reference to the tender for “Bid for AMC renewal of Plus Data Projector” for UTI Infrastructure Technology And Services Limited, we hereby declare that we have not been blacklisted / debarred by any government department / agency, Reserve Bank of India, Nationalized bank, or any Public Sector Unit or body.

For (Name of the Bidder Company)

Authorized Signatory  
(Seal & Stamp)

Signature of the Bidder

**TO WHOMSOEVER IT MAY CONCERNED**

Date: -

To,

The Deputy Vice President - IT  
UTI Infrastructure Technology and Services Limited  
Plot No. 3, Sector -11,  
CBD Belapur  
Navi Mumbai -400 614

**Subject:** Signing Authority Letter

Dear Sir,

This is with reference to the tender for “Bid for AMC renewal of Plus Data Projector” due on (Please specify tender due date)

We hereby authorize (Name of the bidder’s official with designation) to sign the said bid on the behalf of (Name of the Bidder Company).

For (Name of the Bidder Company)

Authorized Signatory  
(Seal & Stamp)

**TO WHOMSOEVER IT MAY CONCERNED**

Date: -

To,

The Deputy Vice President - IT  
UTI Infrastructure Technology and Services Limited  
Plot No. 3, Sector -11,  
CBD Belapur  
Navi Mumbai -400 614

**Subject:** Letter of Terms & Conditions Acceptance.

Dear Sir,

This is with reference to the tender for “Bid for AMC renewal of Plus Data Projector” due on (Please specify tender due date).

We are agreeable to all the terms and condition mentioned in the tender.

For (Name of the Bidder Company)

Authorized Signatory

(Seal & Stamp)

**Check list for submission of Bids**

<b>Forms for Submitting Bids</b>	<b>Explanatory Note</b>
<p><b><u>Techno-Commercial Bid</u></b></p> <ol style="list-style-type: none"><li>1. Certificate of Incorporation / Shop Establishment Certificate.</li><li>2. GST or Service Tax or Sales Tax Registration Certificate.</li><li>3. Self Declaration letter regarding non black listed vendor (As per given format Annexure -2)</li><li>4. Signing Authority Letter (As per given format Annexure -3)</li><li>5. Letter of Acceptance of all terms and conditions (As per given format Annexure -4)</li><li>6. Bid Form (Tender Document)</li><li>7. Compliance Sheet for Annexure -1</li><li>8. Commercial Form</li></ol>	<p>Techno-Commercial Bid for Plus Data Projector should be submitted in the relevant Forms.</p>