

Addendum -1

Subject: Bid for Empanelment of Agency for Audit Services

All prospective Agencies interested in participating for bidding are requested to refer to the Original e-tender Notice **“Bid for Empanelment of Agency for Audit Services”** released on our website (<http://www.utiitsl.com>) and Tenderwizard portal (<https://www.tenderwizard.com/UTIITSL>) on 14th November, 2019 and the current Addendum -1 document being detailed as under.

Prospective bidders are requested to note the below modifications / corrections and submit their quotes accordingly. Other contents remain unchanged.

Table-A: Modification/ Correction:

S/N	Clause No./ Table No./ Annexure No./ Page No.	Tender Clause	Modification / Correction	Remark
1.	Page No. 15, PART II – SPECIAL CONDITIONS Scope of Work: A. Specifications and Quantity:	UTIITSL will pay at the agreed Man-days Rate per Auditor for the total number of Auditors deployed for auditing UTIITSL appointed Agencies. The Auditor Man-days rate should be inclusive of all cost i.e. traveling, lodging, boarding and any other relevant cost, if any. UTIITSL shall not pay any additional cost other than Man-days.	UTIITSL will pay Region-wise quoted Audit rate for any Category of Agency.	Please refer the modified clause and quote accordingly.
2.	Page No. 24, PART II – SPECIAL CONDITIONS Scope of Work: A. Specifications and Quantity: Clause No. 7	The verification report should be true, factual and correct and the payment would be made for the correct reports received. UTIITSL reserve the right to re-verify the report visiting Agency premise or	The verification report should be true, factual and correct and the payment would be made for the correct reports received. UTIITSL reserve the right to re-verify the report	Please refer the modified clause and quote accordingly.

		whatever way it may be. If UTIITSL find any discrepancy in the Auditor report then no Man-days payment would be made for the Audit conducted by Agency appointed Auditor.	visiting Agency premise or whatever way it may be. If UTIITSL find any discrepancy in the Auditor report then no payment would be made for the Audit conducted by Agency.	
3.	Page No. 24, PART II – SPECIAL CONDITIONS Scope of Work: A. Specifications and Quantity: Clause No. 8	The bidders would have to quote for Man-days requirement for each category of Agency as per the audit checklist mentioned in Annexure-A & Annexure-B and Per Man-day commercial need to be quoted in the Commercial Format given in Part-III	The bidders would have to quote Region-wise rate for Auditing all category of Agencies as per specific audit checklist mentioned in Annexure –B under each respective Category and covering general scope of audit mentioned in Annexure-A (Essential Parameters applicable to all Category of Agencies) Commercial Format given in Part-III	Please refer the modified clause and quote accordingly.
4.	Page No. 27, PART II – SPECIAL CONDITIONS Scope of Work: E. Payment Terms:	The Payment would be made only after successful completion of the audit assignment with submission of final report. UTIITSL will process the payment only on receipt of the tax invoice by the agency.	The Payment would be made only after successful completion of the audit assignment with submission of final report. UTIITSL will process the payment only on receipt of the tax	Please refer the modified clause and quote accordingly.

		<p>The invoice shall have to be raised by the selected agency with proper tax break up details as per current GST Act, which will be duly verified by the designated UTIITSL officer. The invoice shall be raised as per agreed Man-days rate as per contract for the total Auditors deployed by the Agency. The payment terms will not be changed. The vendors are required to quote on above said payment term only. UTIITSL will not pay any extra charges towards the traveling expenses, lodging / boarding etc.</p>	<p>invoice by the agency. The invoice shall have to be raised by the selected agency with proper tax break up details as per current GST Act, which will be duly verified by the designated UTIITSL officer. The invoice shall be raised as per agreed Region-wise Audit rate. The payment terms will not be changed. The vendors are required to quote on above said payment term only. UTIITSL will not pay any extra charges towards the traveling expenses, lodging / boarding etc.</p>	
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All bidders should refer to website (<http://www.utiitsl.com>) and (<https://www.tenderwizard.com/UTIITSL>) for release of any new corrigendum / Addendum hereafter till the last date for submission for any updates and further modification for inclusion or exclusion as necessarily required for bid submission.

sd/-
(Authorized Signatory)